SIMPLIFIED ACQUISITION
CONTRACT FILE CONTENT INDEX

Project Name: FOIAXpress
Customer: (b)(6)
Contractor: AINS.INC
Contract Number: HQ0034-08-F-1047
PR Number: HQ01873440002000
Control Number:

In File	A.	PRE-AWARD DOCUMENTS
X	1.	DD Form 1262. Funding Authorization
	2.	Acquisition Plan
	3.	Independent Government Price Estimate
	4.	Product Specifications/ Statement of Work or Objectives/ Requirements Statement/ PWS
	5	Market Research –
X	6.	Sole Source/ Brand Name/ Set-Aside Justification & Approval Documentation/Rationale
	7.	Evaluation Criteria
	8.	DD Form 254, Contract Security Classification Specification - Solicitation
X	9.	Small Business Coordination Record (DD Form 2579)/ Set-aside Determination
	10.	Determination & Findings –
	11.	Pre-solicitation Public Notice (over $10k)
X	12.	Request for Quote/ Request for Proposal & Bidder's Mailing List –
X	13.	CCR & Debarred/Excluded Parties List Review
	14.	Abstract of Offers/Quotes (SF 1419)
X	15.	Successful Proposals/ Quotes
	16.	Unsuccessful Proposal/ Quote
	17.	Evaluation/ Technical Proposal Analysis
X	18.	Price Reasonableness Determination (see block 14)/ Small Purchase Pricing Memorandum
	19.	Legal Review
X	20.	Correspondence

In File	B.	AWARD DOCUMENTS
X	1.	Award Document
	2.	Modifications
	3.	DD Form 254, Contract Security Classification Specification
X	4.	CAR
X	5.	Distribution Sheet

In File	C.	ADMINISTRATION
	1.	Notice to Proceed
	2.	Materials Submittals
	3.	Contractor Payrolls
	4.	Labor Interviews
	5	Contractor Personnel Data
	6.	GFP Listing/Receipt/Accountability Schedule
	7.	Cure/Show Cause Notices & Supporting Documents
	8.	Miscellaneous Contract Administration Correspondence & Documents
In File		PAYMENT/CLOSEOUT
	10.	Invoice and Payment Documentation
	11.	Assignment of Claims
	12.	Contractor Release Of Claims

(b)(6) **CTR WHS/APO/G7**

From: Wayne Jewell [WJewell@ains-inc.com]
Sent: Friday, January 18, 2008 9:26 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: Service Dates

(b)(6)

AINS agrees to the change in the period of performance.

Regards

Wayne R. Jewell

VP Business Solutions

From: (b)(6) WHS/A&PO/G7 [mailto: (b)(6)
Sent: Thursday, January 17, 2008 3:14 PM
To: Wayne Jewell
Subject: Service Dates

Wayne,

Good speaking with you this afternoon on the change in the performance period. Please respond to the agreement of changing the performance start date from 15 Feb 2008 to 16 Feb 2008.

Thanks

(b)(6) **CTR WHS/APO/G7**

From: (b)(6) WHS/ITMD (b)(6)
Sent: Wednesday, December 19, 2007 9:23 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS
Signed By: (b)(6)

Hi (b)(4)

For the AINS FOIAXpress on-site support the contract is HQ0034-07-F-1089 this one expires April 1 2008.

For the AINS FOIAXpress software maintenance support the contract is HQ0034-07-F-1054 this one expires 15 Feb 2008.

Vr,
(b)(6)

-----Original Message-----
From: (b)(6) CTR WHS/A&PO/G7 [mailto (b)(6)
Sent: Tuesday, December 18, 2007 9:37 AM
To: (b)(6) WHS/ITMD
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

What is your current contract number for this service?

-----Original Message-----
From: (b)(6) WHS/ITMD [mailto (b)(6)
Sent: Tuesday, December 18, 2007 8:52 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

This FOIA Xpress requirement is for software maintenance the one that expires in april is for on-site support.

I contacted my finacial office to work the 448. Unfortunately, I do not have authorization to do that.

Vr,
(b)(6)

-----Original Message-----
From: (b)(6) CTR WHS/A&PO/G7 [mailto: (b)(6)
Sent: Tuesday, December 18, 2007 8:49 AM
To: (b)(6) WHS/ITMD
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

(b)(6)

I thought your FOIAXPRESS was here for $40,322.70 under control number 08WH612-0082 Also, did you complete the DD 448, which should be MIPRed funds

to GSA?
V/r
(b)(6)

-----Original Message-----
From: (b)(6) WHS/ITMD (b)(6)
Sent: Tuesday, December 18, 2007 8:30 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

Thank you. I am working on the SOW and funding information for this should have this to you soon.

Vr,
(b)(6)

-----Original Message-----
From: (b)(6) CTR WHS/A&PO/G7 [mailto: (b)(6)
Sent: Thursday, December 13, 2007 4:47 PM
To: (b)(6) WHS/ITMD
Subject: HQ0034-07-F-1089 FOIA EXPRESS

Good afternoon,

Your contract for FOIA EXPRESS Technology Specialist will be expiring on 1 Apr 2008. If you require continued service please submit a funding document and an updated Statement of Work if the requirement has changed.

Thanks
V/r
(b)(6)

<<...>>

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE: J		PAGE OF PAGES: 1 / 2	
2. AMENDMENT/MODIFICATION NO.: P00001	3. EFFECTIVE DATE: 21-Feb-2008	4. REQUISITION/PURCHASE REQ. NO.: HQ0187734400002000	5. PROJECT NO. (If applicable)
6. ISSUED BY: CODE HQ0034 WHS ACQUISITION & PROCUREMENT OFFICE 1155 DEFENSE PENTAGON WASHINGTON DC 20301-1155		7. ADMINISTERED BY (If other than item 6): CODE See Item 6	

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)
AINS, INC
WAYNE JEWELL
1355 PICCARD DR, STE 300
ROCKVILLE MD 20850-4315

CODE 06DJ8 FACILITY CODE

	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
X	10A. MOD. OF CONTRACT/ORDER NO. HQ0034-08-F-1047
X	10B. DATED (SEE ITEM 13) 15-Feb-2008

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer ☐ is extended, ☐ is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor [X] is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
Modification Control Number: wilsonra08642
The purpose of this modification is to change the payment office as specified herein.

POC: (b)(6)
PHONE: (b)(6)
E-MAIL:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) DAVID L. PRICE / CONTRACTING OFFICER TEL: 703-696-3970 EMAIL: DAVID.PRICE@WHS.MIL	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)	16C. DATE SIGNED 21-Feb-2008

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The total cost of this contract was decreased by $0.00 from (b)(4) to (b)(4)
The 'Payment will be made by' organization has changed from
DFAS-CO/WEST ENTITLEMENT OPERATIONS
P.O. BOX 182381
COLUMBUS OH 43218-2381
to
DFAS-CO/SOUTH ENTITLEMENT OPERATIONS
P.O. BOX 182264
COLUMBUS OH 43218-2264

(End of Summary of Changes)

Print Close Help

Transaction Information

Award Type: Delivery/Task Order **Prepared Date:** 02/20/2008 10:18:24 **Prepared User:** (b)(6) .HQ0034@WHS.MIL

Award Status: Draft **Last Modified Date:** 02/20/2008 10:19:23 **Last Modified User:** (b)(6) .HQ0034@WHS.MIL

Document Information

	Agency	Procurement Identifier	Modification No	Trans No
Award ID:	9700	HQ003408F1047	U00001	0
Referenced IDV ID:	4730	GS35F4747G	0	

Reason For Modification: OTHER ADMINISTRATIVE ACTION

Solicitation ID:

Dates

Date Signed: 02/20/2008

Effective Date: 02/15/2008

Completion Date: 02/14/2009

Est. Ultimate Completion Date: 02/14/2013

Amounts

	Previous	Current	Total
Action Obligation:	(b)(4)	$0.00	(b)(4)
Base And Exercised Options Value:		$0.00	
Base And All Options Value:		$0.00	

Fee Paid for Use of Indefinite Delivery Vehicle: $0.00

Purchaser Information

Contracting Office Agency ID:	97F5	**Contracting Office Agency Name:**	WASHINGTON HEADQUARTERS SERVICE
Contracting Office ID:	HQ0034	**Contracting Office Name:**	WASHINGTON HEADQUARTERS SERVICE
Funding Agency ID:	9700	**Funding Agency Name:**	DEPT OF DEFENSE
Funding Office ID:	HQ0187	**Funding Office Name:**	WHS ITMD
Funded By Foreign Entity:		**Reason For Inter-Agency Contracting:**	

Contractor Information

Socio Economic Data

CCR Exception: PLEASE SELECT CCR EXCEPTION BY CLICKING THE ELLIPSIS (...) BUTTON

Vendor Name: AINS, INC

DBAN:

Street: 1355 PICCARD DR STE 300

Street2:

City: ROCKVILLE

State: MD **Zip:** 208504336

Congressional District: MARYLAND 08

Country: UNITED STATES

Phone:

Fax No:

DUNS No: 3611504690000

Contractor Name From Contract: AINS, INC

Veteran Owned	**Asian Pacific**	**Tribal Government**
8(a) Firm	**Service Disabled Vet**	**Black Owned**
Hub Zone	**Local Government**	**Native American**
SDB	**Minority Institution**	**Asian Indian**
JWOD (Sheltered Workshop)	**American Indian**	**Non-Profit Organization**
HBCU	**State Government**	**Hispanic Owned**
Educational Institution	**Federal Government**	**Emerging Small**
Women Owned	**Minority Owned Business**	**Hospital**

Organization Type	Number of Employees	Annual Revenue
	85	(b)(4)

Contract Data

Type of Contract:

Multi Year Contract:

Major Program:

National Interest Action:

Cost Or Pricing Data:

Purchase Card Used As Payment Method:

Letter Contract:

Performance Based Service Acquisition:

**** FY 2004 and prior; 80% or more specified as performance requirement***
**** FY 2005 and later; 50% or more specified as performance requirement***

Contingency Humanitarian Peacekeeping Operation:

Contract Financing:

Cost Accounting Standards Clause:

Number Of Actions: 1

Consolidated Contract
(* > $5 Million)

Legislative Mandates

Clinger Cohen Act:

Service Contract Act:

Walsh-Healey Act:

Davis Bacon Act:

Product Or Service Information

Principal Place of Performance

Principal Place Of Performance Code (State, Location, Country): VA 69104 US

Principal Place Of Performance Name: ROSSLYN

Congressional District Place Of Performance: VIRGINIA 08

Place Of Performance Zip Code(+4): 22209 - 2209

Product/Service Code: D314 **Description:** ADP ACQUISITION SUP SVCS

Principal NAICS Code: 541519 **Description:** OTHER COMPUTER RELATED SERVICES

Bundled Contract:
(* > $5 Million)

System Equipment Code: 000

Country of Product Origin: US UNITED STATES

Place of Manufacture:

Use Of Recovered Material:

InfoTech Commercial Item Category:

Claimant Program Code: S1 **Description:** SERVICES

Sea Transportation:

GFE/GFP Provided Under This Action:

Use Of HPA Designated Products:

Description Of Requirement:
(4000 characters)

Competition Information

Extent Competed For Referenced IDV:

Extent Competed:

Solicitation Procedures:

Type Of Set Aside:

Evaluated Preference:

SBIR/STTR:

Statutory Exception To Fair Opportunity:

Reason Not Competed:

Number Of Offers Received:

Pre Award FBO Synopsis:

1

Small Business Competitiveness Demonstration Program:

Commercial Item Test Program:

Commercial Item Acquisition Procedures:

Preference Programs / Other Data

SBA/OFPP Synopsis Waiver Pilot:

Alternative Advertising:

A76 Action:

Contracting Officer's Business Size Selection:

Subcontract Plan:

Price Evaluation Percent Difference: 0 %

Reason Not Awarded To Small Disadvantaged Business:

Reason Not Awarded To Small Business:

Memorandum of Record

Contract No. HQ0034-08-F-1047

Subject: Modification to Change Payment Address

Date: 20 Feb 2008

Re:

The purpose of the MFR is to document why a modification was accomplished to change the payment office. The contracting officer, David Price received an electronic notice through EDA indicating that payment could not be made since the wrong pay office was identified on the contract. Based on the location of the vendor a modification was completed to change the pay site from DFAS CO/West (HQ00339) to DFAS CO/South (HQ0338). The vendor can now receive payment for service.

(b)(6)

Contract Specialist

21 FEB 2008

DAVID L PRICE
Contracting Officer

Department of Defense
Electronic Document Access
Next Generation

View Contract Deficiency Report

David L Price () - Today is Feb 19, 2008

*Required Fields

Status

Status: ASSIGNED
Approval Date: 13-FEB-08
Next Action By: David L Price

Days Aged: 5
Last Update: 13-FEB-08
Updated By: (b)(6)

Contract

*Contract No: GS35F4747G
Delivery Order/TO: HQ003408F1047
ACO Mod:

PCO Mod:

Assignee

*Admin DoDAAC: HQ0034
*ACO: *No ACO Listed*

*Issue DoDAAC: HQ0034
*PCO: David L Price

Payment Office

*Pay DoDAAC: HQ0339

Contractor

CAGE Code: 06DJ8
D-U-N-S number: 361150469

AINS, INC
WAYNE JEWELL
1355 PICCARD DR, STE 300
ROCKVILLE, MD 20850-4315

Contract Deficiency

Control Number: C7268
Initiator: (b)(6)

*Reviewing Official: (b)(6)

*Deficiencies:

Description
B11B1. DCMA ADMINISTERED - PAYMENT OFFICE INCORRECT OR NEEDS CLARIFICATION B11B1. Cannot enter into the MOCAS database a contract not located within the proper geographical area. A modification is needed changing the office of payment to the cognizant office. Please issue a modification citing the correct office of payment and post it to EDA.

Wilson, Ramona CTR WHS/APO/G7

From: (b)(6) WHS/A&PO/G7
Sent: Tuesday, January 22, 2008 10:30 AM
To: (b)(6)
Subject: AWARD

Attachments: FOIAEXPRESSpd215E.doc

FOIAEXPRESSpd21
5E.doc

Sir.

Please see the attached award document. If there are questions please let me know. Thanks
V/r
(b)(4)

. <<...>>

Wilson, Ramona CTR WHS/APO/G7

From: (b)(6) CTR WHS/A&PO/G7
Sent: Tuesday, January 22, 2008 10:26 AM
To: RSS whs/itmd - Business Services Division
Subject: AWARD CONTROL NUMBER: 08WH612-008

Attachments: FOIAEXPRESSpd215E.doc

FOIAEXPRESSpd21
5E.doc

Please see attached contract HQ0034-08-F-1047 for FOIA EXPRESS services.
<<...>>
(b)(6)

Print Close Help

The 'VALIDATE' does not save changes made after the last 'SAVE DRAFT'. Please save all the changes since the last 'SAVE DRAFT'. Extent Competed may have been derived based on values for Solicitation Procedures, Type of Set Aside and Reason Not Competed

1. You are not authorized to perform any operations on the document based on your profile. Please contact your System Administrator

Transaction Information

Award Type: Delivery/Task Order **Prepared Date:** 01/11/2008 15:19:19 **Prepared User:** (b)(6) .HQ0034@WHS.MIL

Award Status: Draft **Last Modified Date:** 01/11/2008 16:42:34 **Last Modified User:** SPS_READONLY_USER

Document Information

	Agency	Procurement Identifier	Modification No	Trans No
Award ID:	9700	HQ003408F1047	0	0
Referenced IDV ID:	4730	GS35F4747G	0	

Reason For Modification: PLEASE SELECT BY CLICKING THE (...) BUTTON

Solicitation ID:

Dates

Date Signed: 01/14/2008

Effective Date: 02/15/2008

Completion Date: 02/15/2009

Est. Ultimate Completion Date: 02/15/2009

Amounts

Action Obligation:

Base And Exercised Options Value:

Base And All Options Value:

Fee Paid for Use of Indefinite Delivery Vehicle:

(b)(4)

$0.00

Purchaser Information

Contracting Office Agency ID: 97F5 **Contracting Office Agency Name:** WASHINGTON HEADQUARTERS SERVICE

Contracting Office ID: HQ0034 **Contracting Office Name:** WASHINGTON HEADQUARTERS SERVICE

Funding Agency ID: 9700 **Funding Agency Name:** DEPT OF DEFENSE

Funding Office ID: HQ0187 **Funding Office Name:** WHS ITMD

Funded By Foreign Entity: **Reason For Inter-Agency Contracting:**

Contractor Information

Socio Economic Data

CCR Exception: PLEASE SELECT CCR EXCEPTION BY CLICKING THE ELLIPSIS (...) BUTTON

Vendor Name: AINS, INC

DBAN:

Street: 1355 PICCARD DR STE 300

Street2:

City: ROCKVILLE

State: MD **Zip:** 208504336

Congressional District: MARYLAND 08

Country: UNITED STATES

Phone:

Fax No:

DUNS No: 3611504690000

Contractor Name From Contract: AINS, INC

Contract Data

Veteran Owned	Asian Pacific	Tribal Government
8(a) Firm	Service Disabled Vet	Black Owned
Hub Zone	Local Government	Native American
SDB	Minority Institution	Asian Indian
JWOD (Sheltered Workshop)	American Indian	Non-Profit Organization
HBCU	State Government	Hispanic Owned
Educational Institution	Federal Government	Emerging Small
Women Owned	Minority Owned Business	Hospital

Organization Type	Number of Employees	Annual Revenue
	85	(b)(4)

Major Program:

Cost Or Pricing Data:

**** FY 2004 and prior; 80% or more specified as performance requirement***
**** FY 2005 and later; 50% or more specified as performance requirement***

Contingency Humanitarian Peacekeeping Operation:

Cost Accounting Standards Clause:

(* > $5 Million)

Legislative Mandates	Principal Place of Performance	
Clinger Cohen Act:	Principal Place Of Performance Code (State, Location, Country):	VA 69104 US
Service Contract Act:	**Principal Place Of Performance Name:**	WASHINGTON
Walsh-Healey Act:	**Congressional District Place Of Performance:**	
Davis Bacon Act:	Place Of Performance Zip Code(+4):	22209 - 2209

Product Or Service Information

Product/Service Code:	D304	**Description:** ADP SVCS/TELECOMM & TRANSMISSION
Principal NAICS Code:	541519	**Description:** OTHER COMPUTER RELATED SERVICES

Bundled Contract:
(* > $5 Million)

System Equipment Code: 000

Country of Product Origin: US UNITED STATES

Place of Manufacture:

Use Of Recovered Material:

InfoTech Commercial Item Category:

Government Program Code:	S1	**Description:** SERVICES

Sea Transportation:

GFE/GFP Provided Under This Award:

Use Of EPA Designated Products:

Description Of Requirement:
(4000 characters)

Competition Information

Extent Competed For Referenced IDV:

Extent Competed:

Solicitation Procedures:

Type Of Set Aside:

Evaluated Preference:

SBIR/STTR:

[illegible]

Reason Not Competed:

[illegible] 1

Small Business Competitiveness Demonstration Program:

Commercial Item Test Program:

Commercial Item Acquisition Procedures:

Preference Programs / Other Data

Contracting Officer's Business Size Selection:

Subcontract Plan:

Price Evaluation Percent Difference: 0 %

Reason Not Awarded To Small Disadvantaged Business:

Reason Not Awarded To Small Business:

Pre Award FBO Synopsis:

SBA/OFPP Synopsis Waiver Pilot:

Alternative Advertising:

A76 Action:

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30

1. REQUISITION NUMBER: HQ0187734400002000

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
GS-35F-4747G	15-Feb-2008	HQ0034-08-F-1047		

7. FOR SOLICITATION INFORMATION CALL:	a. NAME	b. TELEPHONE NUMBER (No Collect Calls)	8. OFFER DUE DATE/LOCAL TIME

9. ISSUED BY — CODE HQ0034

WHS ACQUISITION & PROCUREMENT OFFICE
1155 DEFENSE PENTAGON
WASHINGTON DC 20301-1155

TEL:
FAX:

10. THIS ACQUISITION IS
- [ ] UNRESTRICTED
- [X] SET ASIDE: 100 % FOR
  - [X] SMALL BUSINESS
  - [ ] HUBZONE SMALL BUSINESS
  - [ ] 8(A)

NAICS: 541511
SIZE STANDARD: 23 MIL

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
- [ ] SEE SCHEDULE

12. DISCOUNT TERMS: NET 30

- [ ] 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
- [ ] RFQ
- [ ] IFB
- [ ] RFP

15. DELIVER TO — CODE HQ0187

(b)(6)
1155 DEFENSE PENTAGON
BUTLER BUILDING 2ND FLOOR
WASHINGTON DC 20301-1155

16. ADMINISTERED BY — CODE

SEE ITEM 9

17a. CONTRACTOR/OFFEROR — CODE 06DJ8

AINS, INC
WAYNE JEWELL
1355 PICCARD DR, STE 300
ROCKVILLE MD 20850-4315

TEL. 301 670-2301

FACILITY CODE

18a. PAYMENT WILL BE MADE BY — CODE HQ0339

DFAS-CO/WEST ENTITLEMENT OPERATIONS
P.O. BOX 182381
COLUMBUS OH 43218-2381

- [ ] 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED [X] SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				

25. ACCOUNTING AND APPROPRIATION DATA

See Schedule

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

(b)(4)

- [ ] 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED
- [ ] 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 0 COPIES
- [ ] TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

29. AWARD OF CONTRACT: REFERENCE 08WH612008
- [X] OFFER DATED 19-Dec-2007 YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE

30a. SIGNATURE OF OFFEROR/CONTRACTOR

(SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)

30c. DATE SIGNED

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)		PAGE 2 OF 12

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
☐ PARTIAL ☐ FINAL			☐ COMPLETE ☐ PARTIAL ☐ FINAL	

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*	
		42c. DATE REC'D *(YY/MM/DD)*	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	FOIAXpress Licenses FFP MFR PART NR: r PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ018773440002000				
				NET AMT	$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	Concurrent 2:1 - Applications FFP Additional Licenses	9	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)
	ACRN AA				(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB	Maintenance FFP FOIAXpress Maintenance (add'l licenses)	9		(b)(4)	(b)(4)
				NET AMT	(b)(4)
	ACRN AA				(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC		9	Each	(b)(4)	(b)(4)
	Annual Maintenance Renewal FFP FOIAXpress Maintenance (of existing licenses)				
				NET AMT	(b)(4)
	ACRN AA				(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AD		78	Each	(b)(4)	(b)(4)
	Annual Maintenance Renewal FFP RedactXpress Maintenance (of existing licenses)				
				NET AMT	(b)(4)
	ACRN AA				(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	Annual Maintenance Renewal FFP				
				NET AMT	$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AA OPTION	FOIAXpress Maintenance FFP	18	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AB OPTION	RedactXpress Maintenance FFP	78	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002 OPTION	Annual Maintenance Renewal FFP				
				NET AMT	$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AA OPTION	FOIAXpress Maintenance FFP	18	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AB OPTION	RedactXpress Maintenance FFP	78	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	Annual Maintenance Renewal FFP				
				NET AMT	$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AA OPTION	FOIAXpress Maintenance FFP	18	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AB OPTION	RedactXpress Maintenance FFP	78	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004 OPTION	Annual Maintenance Renewal FFP				
				NET AMT	$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AA OPTION	FOIAXpress Maintenance FFP	18	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AB OPTION	RedactXpress Maintenance FFP	78	Each	(b)(4)	(b)(4)
				NET AMT	(b)(4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0001AA	N/A	N/A	N/A	Government
0001AB	N/A	N/A	N/A	Government
0001AC	N/A	N/A	N/A	Government
0001AD	N/A	N/A	N/A	Government
1001	N/A	N/A	N/A	Government
1001AA	N/A	N/A	N/A	Government
1001AB	N/A	N/A	N/A	Government
1002	N/A	N/A	N/A	Government
1002AA	N/A	N/A	N/A	Government
1002AB	N/A	N/A	N/A	Government
1003	N/A	N/A	N/A	Government
1003AA	N/A	N/A	N/A	Government
1003AB	N/A	N/A	N/A	Government
1004	N/A	N/A	N/A	Government
1004AA	N/A	N/A	N/A	Government

1004AB	N/A	N/A	N/A	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
0001AA	POP 15-FEB-2008 TO 14-FEB-2009	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0001AB	POP 15-FEB-2008 TO 14-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
0001AC	POP 15-FEB-2008 TO 14-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
0001AD	POP 15-FEB-2008 TO 14-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1001	N/A	N/A	N/A	N/A
1001AA	POP 15-FEB-2009 TO 14-FEB-2010	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
1001AB	POP 15-FEB-2010 TO 11-FEB-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1002	N/A	N/A	N/A	N/A
1002AA	POP 15-FEB-2011 TO 14-FEB-2012	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187

1002AB	POP 15-FEB-2011 TO 14-FEB-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1003	N/A	N/A	N/A	N/A
1003AA	POP 15-FEB-2012 TO 14-FEB-2013	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
1003AB	POP 15-FEB-2012 TO 14-FEB-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1004	N/A	N/A	N/A	N/A
1004AA	POP 15-FEB-2012 TO 14-FEB-2013	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
1004AB	POP 15-FEB-2012 TO 14-FEB-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187

ACCOUNTING AND APPROPRIATION DATA

AA: 9780100.2020 00000 6401 2602 S49447 DHAC88037
AMOUNT: (b)(4)
CIN 0000000000000000000000000000000 (b)(4)

CLAUSES INCORPORATED BY REFERENCE

252.232-7003	Electronic Submission of Payment Requests	MAR 2007

CLAUSES INCORPORATED BY FULL TEXT

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor anytime prior to expiration of the contract provided that the Government gives the Contractor a preliminary written notice of its intent

to extend anytime prior to contract expiration. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 YEARS.
(End of clause)

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE

INVOICING INSTRUCTIONS
In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Request (March 2003)", Washington Headquarters Services, Acquisition & Procurement Office (WHS, A&PO) utilizes WAWF-RA to electronically process vendor request for payment. The web based system is located at https://wawf.eb.mil, which provides the technology for government contractors and authorized Department of Defense (DOD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. The contractor is required to utilize this system when submitting invoices and receiving reports under this contract. Submission of hard copy DD250/Invoice/Public Vouchers (SF1034) will no longer be accepted for payment.

The contractor shall (i) ensure an Electronic Business Point of Contract is designated in Central Contractor Registration at http://www.ccr.gov/ and (ii) register to use WAWF-RA at https://wawf.eb.mil within ten (10) days after award of the contract or modification incorporating WAWF-RA into the contract. The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company CCR EB is activated, the CCR EB will self-register on the WAWF and follow the instructions for a group administrator. Step by step instructions to register are available at http://wawf.eb.mil.

The contractor is directed to select either "Invoice as 2-in-1" for services only or "Invoice and Receiving Report (Combo)" for supplies or any combination of goods and services. Both types of invoices fulfill the requirement for submission of the Material Inspection and Receiving Report, DD Form 250.

Back up documentation may be attached to the invoice in WAWF under the "Misc Info" tab. Fill in all applicable information under each tab.

The following required information should automatically pre-populate in WAWF; if it does not populate, or does not populate correctly, enter the following information:

"Issue by DoDAAC" field enter **HQ0034**
"Admin DoDAAC" field enter **HQ0034**
"Payment DoDAAC" field enter HQ0038
"Ship to Code/ EXT" field enter in HQ0187 ESDD
"Inspect By DoDAAC/ EXT" fields "LPO DoDAAC/ EXT" fields - "Leave blank" ALWAYS leave blank.

Contractor shall verify that the DoDAACs automatically populated by the WAWF-RA system match the above information. If these DoDAACs do not match then the contractor shall correct the field(s) and notify the contracting officer of the discrepancy (ies).

Take special care when entering Line Item information . The Line Item tab is where you will detail your request for payment and material/services that were provided based upon the contract. Be sure to fill in the following items exactly as they appear in the contract:

Item Number: If the contract schedule has more than one ACRN listed as sub items under the applicable Contract Line Item Number (CLIN), use the 6 character, separately identified Sub Line Item Number (SLIN) (e.g. – 0001AA) or Informational SLIN (e.g. – 000101), otherwise use the 4 character CLIN (e.g. – 0001).

ACRN: Fill-in the applicable 2 alpha character ACRN that is associated with the CLIN or SLIN.

Note – DO NOT INVOICE FOR MORE THAN IS STILL AVAILABLE UNDER ANY CLIN/SLIN/ACRN.

Unit Price

Unit of Measure

Shipment numbers must be formatted as follows:

For Services, enter 'SER' followed by the last 4 digits of the invoice number.
For Construction, enter 'CON' followed by the last 4 digits of the invoice number.
For Supplies, enter 'SUP' followed by the last 4 digits of the invoice number.
If the invoice number is less than 4 digits, enter leading zeros.

Before closing out of an invoice session in WAWF-RA but after submitting your document or documents, the contractor will be prompted to send additional email notifications. Contractor shall click on "Send More Email Notification" on the page that appears. Add the following email address (b)(6) in the first email address block and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that all appropriate persons are aware that the invoice documents have been submitted into the WAWF-RA system.

If you have any questions regarding WAWF, please contact the WAWF Help Desk at 1-866-618-5988.

POC

THE POINT OF CONTACT (POC) WHS ACQUISITION AND PROCUREMENT OFFICE:
(b)(6)
CONTRAT SPECIALIST
PHONE: (b)(6)
FAX (b)(6)
EMAIL: (b)(6)

POC (VENDOR)
WAYNE JEWELL
AINS, INC
PHONE: 301-670-2301
FAX: 301-670-2300
EMAIL: Wjewell@ains-inc.com

PRICE NEGOTIATION MEMORANDUM

Subj: HQ0034-08-F-1047: FOIAXpress Annual Maintenance Subscription

Ref: (a) HQ0187-773440002000 dated 12 DEC 2008 in the amount of (b)(4) (see Tab 01 of the contract file).
(b) IGE used for "Market Research" dated 4 DEC 2008 (see Tab 06)
(c) Small Business Coordination Record (DD Form 2579) dated 12 DEC 2008 (see Tab 09)
(d) Posted on GSA eBuy on 18 DEC 2007 with a closing date of 10 JAN 2008 (see Tab 12).

1. Background:

a. This requirement is for the renewal of annual maintenance subscriptions for FOIAXpress and REDACTXpress software for the Washington Headquarters Services Executive Services Domain Division (WHS ESDD). Tammy Parlette is the POC for this procurement. This action provides new releases, bug fixes and telephone support for FOIAXpress and REDACTXpress software for the period of 16 FEB 2008 through 15 FEB 2009 with four option periods. Options have been included in this purchase since the service is a known requirement and has been purchased annually through individual purchases orders.

b. Funding for this requirement was submitted via DD Form 1262 entitled "FOIAXpress Annual Maintenance subscription" in the amount of (b)(4) per reference (a). The customer provided an IGE as market research per reference (b), along with a Rationale for "Specific Make and Model" - see reference (c). The Small Business Office was notified of this requirement per the DD Form 2579 - see reference (d).

c. This procurement was conducted under the procedures in FAR Part 8.405-1 via Federal Supply Schedules on a specific make and model basis, based on the "lowest price, technically acceptable" quote. This procurement was posted on GSA eBuy under RFQ257617 on 12 DEC 2007 with a closing date of 10 JAN 2008 at 4:00 pm – see reference (e). A total of 9 sources were solicited for this action. This procurement was posted with a base and four options periods to be priced

d. Of the 9 sources solicited, only one (1) quote was received:

Contractor	Quote	Gov't Estimate	Option
AINS	(b)(4)	(b)(4)	BASE
			ONE
			TWO
			THREE
			FOUR

e. The following is a summary chronology of events:

EVENT	DATE
Received funding under reference (a)	12 DEC 2007
Posted requirement on GSA eBuy	18 DEC 2007
Received 1 quote from AINS, Inc. the manufacturer of the software (quote displayed)	10 JAN 2007

2. Price Reasonableness Determination Evaluation:

AINS Quote Base Period

CLIN	Description	Qty	Unit	Ext. Unit
000101	FOIAXpress Additional Licenses	(b)(4)	(b)(4)	(b)(4)
000102	Annual Maintenance Subscription Renewal			
000103	Renewal Maintenance			
000104	Annual Maintenance Subscription Renewal			
			Total:	

a. GSA has already determined that the pricing for these fixed-price commercial services are fair and reasonable per FAR 8.404(d).

b. The Contracting Officer has determined the Contractor to be "responsible" based on FAR 9104-1 in that the contractor has the ability to perform the requirement as specified in the RFQ, maintains an active Central Contracting Registration (CCR) file, and is not listed on the Federal Excluded Parties List as of 11 JAN 2008 -- see Tab 13 of the contract file.

3. Recommendation:

Recommend that this award in the amount of (b)(4) for the Renewal of Annual Maintenance Subscriptions for FOIAXpress and RedactXpress be awarded to AINS Inc., based on the information provided herein.

Date: 16 JAN 2008

(b)(6)

Contract Specialist

Date: 16 JAN 2008

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DAVID L. PRICE
Contracting Officer

RFQ ID: **RFQ257617**
RFQ Title: FOIAXpress lincenses and maintenance.
RFQ Status: Closed

Reference # : 08WH612008
RFQ Close Date: 01/10/2008 04:00:00 PM EST

Quote ID: RFQ257617-QFV
Quote Status: Awarded

Total Quote Price (b)(4)
This quote is good until: 03/10/2008 04:00:00 PM EDT
Prompt Pay: 0 Days 0%
FOB: Destination

Vendor: AINS, Inc.
Contract Number: GS-35F-4747G
Schedule/SIN: 70 /132 34
Contact: Wayne R. Jewell
301-670-2300
wjewell@ains-inc.com

Line Items (Specific items added by the vendor to complete this quote are listed below, beneath the RFQ line item)

Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty	Unit	Unit Price	Total Price	Lines Awarded
	AINS Inc.	Additional license requirement for FOIAX	9	EA	(b)(4)		YES
	AINS Inc.	Annual maintenance for additional	9	EA			YES
	AINS Inc.	Renewal maintenance fro exisiting FOIAXp	9	EA			YES
	AINS Inc.	Renewal maintenance for existing RedactX	78	EA			YES
					Total Line Items	(b)(4)	

Vendor Comments
The attached documents provide the price for the base year and four option years plus we have provided a letter of justification stating that AINS is the only vendor capabile of supplying the requested products.

Vendor Attached Documents:
Additional FX Licenses 5 Year Quote E-Bu
OEM FX SX RX CX Letter 12-19-07.pdf

Total Dollar Amount in Attached Documents:	**$0.00**
FOB Transportation Cost:	**$0.00**
Total Quote:	(b)(4)

Buyer Notes

AINS

December 19, 2007

Subject: FOIAXpress™ Software

To Whom It May Concern:

AINS is the developer and sole provider of product and services for our "**Xpress**" family of COTS products which include:

- FOIAXpress™
- RedactXpress™
- SCANXpress™
- CATXpress™

AINS has applied its extensive software development capabilities to the creation of numerous commercial, leading-edge document/workflow management applications. AINS has designed FOIAXpress™ specifically for use by US government agencies in response to FOIA and PA requests. FOIAXpress™ is a commercial-off-the-shelf (COTS) web-based application that provides compliance with Executive Order 13392 and e-FOIA regulations with a powerful application that offers organizations a solution that will transform their FOIA experience from a cumbersome, manual process to an automated, electronic one.

RedactXpress™ is a stand-alone redaction and declassification tool that compliments FOIAXpress™ and is used to withhold information from documents. It eliminates tedious manual labor, copying, tracking documents, and filing. Unlike solutions that merely hide the information under black bars, RedactXpress™ completely and securely removes information that you select for redaction. It parses the document, physically deletes the selected information, and generates a new redacted document. RedactXpress™ includes built-in and customizable exemption codes for FOIA and the Privacy Act

SCAN*Xpress*™ is a Powerful, Easy to Use Batch Scanning Solution for Correspondence Management and Document Imaging system that allows organizations to cost effectively make the most of the time-proven technology of converting large batches of paper documents into electronic documents. The electronic documents can be saved to a directory on your local computer, a specified network location, or exported to a document management system.

AINS, Inc. has designed CATXpress™ to meet all of an organizations correspondence tracking and workflow needs. CATXpress™ serves as an interface between members of an organization and all their correspondents. Electronic folders with flexible workflows that suit organizations business processes allow users to assign and route documents throughout their organization. With CATXpress™, all journal entries, original correspondence, drafts, response documents and related history are incorporated into a single folder for easy and efficient retrieval. This helps avoid misfiled folders or needless copies. An open and flexible modular systems design provided by CATXpress™ protects an organizations investment in time and cost well into the future.

AINS is the only company authorized to sell, provide technical support services associated with our Xpress family of products and provide upgrades and enhancements. Please do not hesitate to contact me should you have any questions. My direct line is (301) 670-2301 my cell is (b)(6) or you can use my email wjewell@ains-inc.com

Sincerely,

Wayne R. Jewell

Wayne R. Jewell
Vice President Business Solutions

Date: December 19, 2007

To: (b)(6)

From: Wayne Jewell, AINS Inc. - Vice President of Business Solutions

Reference: E-Buy RFQ257617

Dear Ms. Wilson,

AINS is pleased to provide you with a price quote for additional nine (9) FOIAXpress licenses. Additionally I am providing you with a Base Year plus four Option Years price breakdown of all the costs associated with Annual renewal of the existing software licenses.

Base Year (February 15, 2008 through February 14, 2009)
WHS/OFOI Additional License Quote

Part Number	Product Description	Qty	GSA Price	Discount Price	Extended Price
Software					
Applications					
FOIAXpress	Concurrent 2:1	9	(b)(4)	(b)(4)	(b)(4)
Maintenance					
FOIAXpress	FOIAXpress Main.	9			
Total					

Annual Maintenance Period of Performance February 15, 2008 through February 14, 2009

WHS/OFOI Annual Maintenance Renewal Quote for Existing Licenses

Maintenance					
FOIAXpress	FOIAXpress Main.	9	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2008 through February 14, 2009

Option Year One (February 15, 2009 through February 14, 2010)
WHS/OFOI Annual Maintenance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2009 through February 14, 2010

Option Year Two (February 15, 2010 through February 14, 2011)
WHS/OFOI Annual Maintenance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2010 through February 14, 2011

Option Year Three (February 15, 2011 through February 14, 2012)
WHS/OFOI Annual Maintenqance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2011 through February 14, 2012

Option Year Four (February 15, 2012 through February 14, 2013)
WHS/OFOI Annual Maintenqance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2012 through February 14, 2013

This price quote is valid through February 14, 2008. Should you have any questions I am available via e-mail at wjewell@ains-inc.com or phone at (301) 670-2301

Warm Regards,

Wayne R. Jewell

Wayne R. Jewell
AINS Inc. – Vice President of Business Solutions

Click Here To Print This Document

Go Back

BINCS Cross Reference

Company Name:	AINS INC.
CAGE Code:	06DJ8
DUNS Number:	361150469
JCP Cert. Number:	
ZIP Code:	20850
State:	MD
Phone:	3076702300

CAGE Information

Company Name:	AINS INC.
CAGE Code:	06DJ8
Status:	A - Active Record
Parent CAGE:	
Address:	1355 PICCARD DR STE 300
P.O. Box:	
City:	ROCKVILLE
ZIP:	20850 - 4336
CAO-ADP:	S2101A - HQ0338
State:	MD
County:	MONTGOMERY
Voice Phone Number:	307-670-2300
Fax Phone Number:	301-670-2849
Date CAGE Code Established:	4/19/1996
Last Updated:	5/30/2007

CCR Information

Company Name:	AINS, INC.
Address:	1355 PICCARD DR STE 300
City:	ROCKVILLE
ZIP Code:	20850 - 4336
State:	MD
Point of Contact:	CSUF ISMAIL
Contact Phone:	3076702300
Company Web Site:	http://ains-inc.com

JCP Information

No JCP information exists

Search Results Excluded By
DUNS : 361150469
as of 11-Jan-2008 11:44 AM EST

Your search returned no results.

The small business size status is derived from the receipts and/or number of employees entered by the vendor during the registration process.

NAICS Code	Description	Small Business	Emerging Small Business
511210	Software Publishers	Yes	No
519120	Libraries and Archives	Yes	No
541330	Engineering Services General $4.5m small business size standard: [No] Special $17m size standard for Marine Engineering and Naval Architecture: [Yes] Special $25m size standard for Military and Aerospace Equipment and Military Weapons : [Yes] Special $25m size standard for Contracts and Subcontracts for Engineering Services Awarded Under the National Energy Policy Act of 1992: [Yes]	See Description	No
541511	Custom Computer Programming Services	Yes	No
541512	Computer Systems Design Services	Yes	No
541513	Computer Facilities Management Services	Yes	No
541519	Other Computer Related Services	Yes	No
541611	Administrative Management and General Management Consulting Services	Yes	No
611420	Computer Training	Yes	No

CCR POINTS OF CONTACT

Government Business Primary POC

Name: USUF ISMAIL
Address Line 1: 1355 PICCARD DR
Address Line 2: SUITE 300
City: ROCKVILLE
State: MD
Zip/Postal Code: 20850-4315
Country: USA
U.S. Phone: 307-670-2300 Ext.2309
Non-U.S. Phone:
Fax: 301-670-2849

Government Business Alternate POC

Name: MOHINDER GOSWAMI
Address Line 1: 1355 PICCARD DR
Address Line 2: SUITE 300
City: ROCKVILLE
State: MD
Zip/Postal Code: 20850-4315
Country: USA
U.S. Phone: 301-670-2300 Ext.2323
Non-U.S. Phone:
Fax: 301-670-2841

Past Performance Primary POC

Name: H. N. SONNY SEGAL
Address Line 1: 1355 PICCARD DR
Address Line 2: STE. 300
City: ROCKVILLE
State: MD
Zip/Postal Code: 20850-4315
Country: USA
U.S. Phone: 301-670-2300 Ext.2304
Non-U.S. Phone:
Fax: 301-670-2841

Past Performance Alternate POC

Name: MOHINDER GOSWAMI
Address Line 1: 1355 PICCARD DRIVE
Address Line 2: STE. 300
City: ROCKVILLE
State: MD
Zip/Postal Code: 20850-4315
Country: USA
U.S. Phone: 301-670-2300 Ext.2323
Non-U.S. Phone:
Fax: 301-670-2841

Electronic Business Primary POC

Electronic Business Alternate POC

Name: USUF ISMAIL
Address Line 1: 1355 PICCARD DRIVE
Address Line 2: SUITE 300
City: ROCKVILLE
State: MD
Zip/Postal Code: 20850-4315
Country: USA
U.S. Phone: 301-670-2300 Ext.2309
Non-U.S. Phone:
Fax: 301-670-2849

Name: MOHINDER GOSWAMI
Address Line 1: 1355 PICCARD DRIVE
Address Line 2: SUITE 300
City: ROCKVILLE
State: MD
Zip/Postal Code: 20850-4315
Country: USA
U.S. Phone: 301-670-2300 Ext.2323
Non-U.S. Phone:
Fax: 301-670-2841

GSA e-Buy

GSA Advantage! | e-Lit

RFQ Summary

Forward RFQ | Modify RFQ | Cancel RFQ

Selected vendor(s) were notified

RFQ ID	Reference #
RFQ257617	08WH612008
RFQ Title: FOIAXpress lincenses and maintenance.	
RFQ Status: Open	Delivery Days: Period of Performance 02/15/2008 through 02/14/2009
RFQ Issue Date: 12/18/2007 04:05:12 PM EST	RFQ Close Date: 01/10/2008 04:00:00 PM EST

Line Items

Mfr. part No/NSN/Item	Manufacturer	Product/Service Name	Qty	Unit	Ship Address
	AINS Inc.	Additional license requirement for FOIAX	9	EA	1
	AINS Inc.	Annual maintenance for additional	9	EA	1
	AINS Inc.	Renewal maintenance fro exisiting FOIAXp	9	EA	1
	AINS Inc.	Renewal maintenance for existing RedactX	78	EA	1

Description

FOIAXpress database system is used for tracking and processing Freedom of Information Request from the general public. The service has been purchased from AINS Inc. Currently not aware of any other source who can provide this service. The contractor should provide a price for a base and four option periods.

Attached Documents:

Shipping Address

(1) WHS:
ACQUISITION & PROCUREMENT OFFICE
1777 N KENT ST
SUITE 12063
ARLINGTON, VA 22209

Individual Receiving Shipment
(b)(6)

GSA e-Buy

Vendor Notifications

The following vendors will receive an email notice on the RFQ Issue date 12/18/2007 04:05:12 PM EST inviting them to quote on your RFQ.

RFQ257617

Vendor Name	Contract Number	Category	Vendor e-mail
A. I. SOLUTIONS, INC.	GS-35F-0268R	70: 132 34	diane.donaldson@ai-solutions.com
ADVANCED COMPUTER CONCEPTS	GS-35F-0202N	70: 132 34	alberto@accmail.com
ADVANCED DIGITAL FORENSIC SOLUTI	GS-35F-0002T	70: 132 34	wallia@adfsolutions.com
ADVANCED TECHNOLOGY COMPUTERS, INC.	GS-35F-0604K	70: 132 34	ANDRE@ATCDIRECT.COM
AEPCO, INC.	GS-35F-4822G	70: 132 34	villella_joyce@aepco.com
AINS, Inc.	GS-35F-4747G	70: 132 34	wjewell@ains-inc.com
INFORMATION SYSTEMS AND NETWORKS	GS-35F-4595G	70: 132 34	amalkant@isncorp.com
ITAC	GS-35F-0243J	70: 132 34	ppietras@itac.com
TIMEVISION, INC	GS-35F-0506N	70: 132 34	kathysisk@aquire.com

Back

Purchase Request

Description
FOIAXpress Annual Maintenance subscription

Purchase Request Number
HQ018773440002000

Requisition Date
10-Dec-2007

DPAS Priority Rating

Priority

Requesting Office
WHS/ITMD/BSD
1215 S. CLARK ST. STE 1204
ARLINGTON VA 22202

Tel: 703-601-2402 Fax

Type of Action

- [X] Small Purchase
- [ ] Competed Contract
- [ ] Non-competed Contract
- [ ] Manufacturer Sole Source
- [ ] Delivery Order
- [ ] Task Order
- [ ] Grants/Coops Agreement
- [ ] Sealed Bid
- [ ] FSS/GSA Schedule
- [ ] Commercial
- [ ] NIB / NISH / FPI

Issuing Office

Tel: Fax

Ship To **Code**

See Line Item Detail for "Ship To" Addresses

Suggested Supply Source

Suggested Vendor(s)

Comments

Line Item Summary

Total Cost (b)(4)
Total Funding $0.00

See Attached Page(s) for Line Item Detail

Contract Data

Suggested Type of Contract

See Line Item Detail for Proposed Individual CLIN Contract Types

Suggested Contract/Agreement Information

Contract/Agreement Number:

- [ ] Delivery Order
- [ ] Modification
- [ ] Association

Suggested Preference Program

No Preference / Not Listed

Suggested Contracting Officer's Representative(s)

No CORs Defined

KO Notes
See Attached for KO Notes

KO Notes

Delivery / Task Order

Additional Data

Additional Point of Contact (POC) Information

Phone:
Fax:

Property Officer Information

Phone:
Fax:

J/A Number:
Execution Method:
Project Number:
Subtype Codes:

Proposal Due:
Date:

Security Clearance Required

- [X] Unclassified
- [ ] Confidential
- [ ] Secret
- [ ] Top Secret

Section Supplies or Services and Price

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		9	Each	(b)(4)	(b)(4)
	Additional License for FOIAXpress FFP Additional License for FOIAXpress MFR PART NR: r PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ0187734400002000				

NET AMT (b)(4)

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		9	Each	(b)(4)	(b)(4)
	Annual maintenance for the additional 9 FFP Annual maintenance for the additional 9 PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ0187734400002000				

NET AMT (b)(4)

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		9	Each	(b)(4)	(b)(4)
	Renewal maintenance for existing 9 FOIAX FFP Renewal maintenance for existing 9 FOIAX PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ0187734400002000				

NET AMT (b)(4)

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004		78	Each	(b)(4)	(b)(4)
	Renewal maintenance for existing 78 Reda FFP Renewal maintenance for existing 78 Reda PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ0187734400002000				

NET AMT (b)(4)

(b)(4)

Section Inspection and Acceptance

INSPECTION AND ACCEPTANCE

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government
0004	N/A	N/A	N/A	Government

Section Deliveries and Performance

DELIVERIES AND PERFORMANCE

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0002	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ESD (b)(6) 1155 DEFENSE PENTAGON ROOM 3B960 WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0003	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ITMD/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING, 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0004	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187

Section Contract Administration Data

CONTRACT ADMINISTRATION DATA

9780100.2020.00000.6401 2602 S49447 DHAC88037
AMOUNT: (b)(4)
CIN HQ0187734400020000001 (b)(4)
CIN HQ0187734400020000002
CIN HQ0187734400020000003
CIN HQ0187734400020000004

SMALL BUSINESS COORDINATION RECORD

REPORT CONTROL SYMBOL
DD-AT&L (AR) 1862

1. CONTROL NO. *(Optional)*	2. PURCHASE REQUEST NO./ REQUISITION NO.	3. TOTAL ESTIMATED VALUE *(Including options)*	4. SOLICITATION NO./CONTRACT MODIFICATION NO.
	HQ0187734400002000	(b)(4)	

5. BUYER

a. NAME *(Last, First, Middle Initial)*	b. OFFICE SYMBOL	c. TELEPHONE *(Include Area Code)*
(b)(6)	WHS/IT	(b)(6)

6. ITEM DESCRIPTION *(Including quantity)*
FOIA Express licenses for 18 and maintenance service for 78 RedactXpress. This is a required service which helps the FOIA office to maintain their files, which are used for various DOD and government offices.

6a. FEDERAL SUPPLY CLASS/SERVICE (FSC/SVC) CODE

7. TYPE OF COORDINATION *(X one)*

- [X] INITIAL CONTRACT
- [ ] MODIFICATION
- [ ] WITHDRAWAL

8. SMALL BUSINESS SIZE STANDARD

a. NORTH AMERICAN INDUSTRY CLASSFICATION SYSTEM (NAICS) CODE:	b. NO. OF EMPLOYEES	c. DOLLARS
541519		(b)(4)

9. RECOMMENDATION *(X as applicable)*

YES	NO	*(If all recommendations are "No," explain in Remarks.)*
[ ]	X	a. SECTION 8(a) *(X one)*
		[ ] (1) COMPETITIVE [ ] (2) SOLE SOURCE
[ ]	X	b. SMALL DISADVANTAGED BUSINESS (SDB) SET-ASIDE
[ ]	X	c. HISTORICALLY BLACK COLLEGES AND UNIVERSITIES MINORITY INSTITUTIONS (HBCU/MI) SET-ASIDE *(List percentage)* %
X		d. SMALL BUSINESS (SB) SET-ASIDE *(List percentage)* 100%
[ ]	X	e. EMERGING SMALL BUSINESS SET-ASIDE
[ ]	X	f. EVALUATION PREFERENCE FOR SDBs
[ ]	X	g. HUBZONE SET- ASIDE
[ ]	X	h. HUBZONE SOLE SOURCE
[ ]	X	I. HUBZONE PRICE EVALUATION PREFERENCE

10. ACQUISITION HISTORY *(X one)*

- [ ] a. FIRST TIME BUY
- [X] b. PREVIOUS ACQUISITION *(X all that apply)*
  - [ ] (1) Section 8(a)
  - [ ] (2) SDB SET-ASIDE
  - [ ] (3) HBCU/MI SET-ASIDE
  - [X] (4) SB SET-ASIDE
  - [ ] (5) OTHER *(Specify)*
  - [ ] (6) TWO OR MORE RESPONSIVE SB OFFERS ON PRIOR ACQUISITION
  - [ ] (7) ONE OR MORE RESPONSIVE SDB OFFER(S) WITHIN 10% OF AWARD PRICE OF PRIOR ACQUISITION
  - [ ] (8) WOMEN OWNED SB
  - [ ] (9) SERVICE-DISABLED VETERAN SB

11. SB PROGRESS PAYMENTS *(X one)*
[ ] YES [X] NO

12. SUBCONTRACTING PLAN REQUIRED *(X one)*
[ ] YES [X] NO

13. SYNOPSIS REQUIRED *(X one) (If "No," cite FAR 5.202 exception)*
[ ] YES [X] IAW FAR 5.202 (a) (4)

14. REMARKS
Based on previous purchase and market research it is expected that award of this requirement can be made to a small business.

15. REVIEWED BY SMALL BUSINESS ADMINISTRATION (SBA) REPRESENTATIVE

a. NAME *(Last, First, Middle Initial)*

b. SIGNATURE

c. DATE SIGNED *(YYYYMMDD)*

16. LOCAL USE

17. CONTRACTING OFFICER *(X one)*
[X] CONCURS [ ] REJECTS

a. RECOMMENDATIONS *(Document rejections on reverse side)*
Award

b. NAME *(Last, First, Middle Initial)*
MCKELLERY, EDNA

c. SIGNATURE

d. DATE SIGNED *(YYYYMMDD)*
2007 12 18

18. SMALL BUSINESS SPECIALIST *(X one)*
[X] CONCURS [ ] APPEALS

NOTE: Any change in the acquisition plan this coordination record describes will require return for re-evaluation by the SB specialist.

a. NAME *(Last, First, Middle Initial)*
JOHNSON, VALERIE

b. SIGNATURE

c. DATE SIGNED *(YYYYMMDD)*
2007 12 18

Rationale For "Specific Make and Model" For Under $100K Procurement

Reference: Control Number 08WH612-008

1. Contracting Agency – The contracting activity is the Washington Headquarters Services Acquisition & Procurement Office.

2. Description of Action - A single source "Specific Make and Model" procurement using (FY 08 O&M Funds). This action is for (WHS/ESCD).

3. Description of Supplies/Services - This requirement is for the purchase of 9 additional licenses and renewal of existing FOIAXpress Annual maintenance. The estimated price of this maintenance support for the base year is (b)(4) with four option years not to exceed (b)(4)

4. Justification – FOIAXpress is a proprietary database system used for tracking and processing of FOIA cases in support of Executive Order "Improving Agency Disclosure of Information". This maintenance renewal is necessary in ensuring no break in software maintenance service to existing application support. The Freedom of Information Office has invested approximately 300K in hardware, software and contractor support in the implementation and migration of FOIAXpress application within WHS. Not purchasing this maintenance would jeopardize the integrity and maintenance of the FOIA data and hinder the processing time for disclosing information to DOD requesters. Extensive market research validated that AINS Inc. can only satisfy the specifications/capabilities.

5. Interested Sources: AINS Inc.

6. Technical Certification – I certify that the supporting data under my cognizance, which are included in the "Specific Make And Model" procurement, are accurate and complete to the best of my knowledge and belief:

Name: Tammy Parlette
Title: ITM
8.4056

Date: 12-4-2007
Signature: (b)(6)

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Request for Goods and Services

1. Page	2. Date Submitted	3. Required Delivery Date
1 of 1	2/16/2007	12/10/2007 12:03

4. Request Title
FOIAXpress Annual Maintenance subscription

5. Control Number	6. Requisition Number	7. Existing Contract Number
08WH612-008	HQ018773440002000	

8. Priority	9. Grand Total
3	(b)(4)

ACRN	Fund Cite	PPA	Fund Amount
A	9780100.2020 00000 6401 2602 S49447 DHAC88037	3046	(b)(4)

Line Item	Fund Note	Line Item Description	U/I	Qty	Unit Price	Total Price
1	A	Additional License for FOIAXpress	EA	9	(b)(4)	(b)(4)
2	A	Annual maintenance for the additional 9	EA	9		
3	A	Renewal maintenance for existing 9 FOIAX	EA	9		
4	A	Renewal maintenance for existing 78 Reda	EA	78		

10. Suggested Source

11. Destination Address
ATTN: (b)(6) 1155 Defense Pentagon, Butler Building 2nd Floor

12. POC	13. POC Phone	14. COR	15. COR Phone
(b)(6)	(b)(6)	(b)(6)	(b)(6)

16. Requirements Activity	17. POC FAX
HQ0187	

18. Requirements Approver	19. Date Approved	20. Certification Official	21. Date Certified
Craig Hartman	12/10/2007	SHELTON.ELLA.C.1232107819	12/12/2007

Date: September 26, 2007

To: (b)(6) CIV.WHS/ESD

From: Wayne Jewell, AINS Inc. - Vice President of Business Solutions

Reference: Quote for Additional licenses of FOIAXpress, Annual Maintenance & On-Site Support

Dear Mr. Black,

AINS is pleased to provide you with a price quote for the cost to upgrade your existing nine (9) concurrent licenses at a ratio of 2:1 which would bring your total to 18 concurrent (2:1). Additionally I am providing you with a five year breakdown of all the costs associated with Annual renewal of your software liceses and on-site support.

Base Year

WHS/OFOI Additional License Quote

Part Number	Product Description	Qty	GSA Price	Discount Price	Extended Price
Software					
Applications					
FOIAXpress	Concurrent 2:1	9	(b)(4)	(b)(4)	(b)(4)
Maintenance					
FOIAXpress	FOIAXpress Main.	9			
Total					

Pro-rating Maintenance Period of Performance February 15, 2008 through February 14, 2009

WHS/OFOI Annual Maintenqance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	9	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2008 through February 14, 2009

(b)(4)

Year One

WHS/OFOI Annual Maintenqance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2009 through February 14, 2010

(b)(4)

Year Two

WHS/OFOI Annual Maintenqance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2010 through February 14, 2011

(b)(4)

Year Three
WHS/OFOI Annual Maintenqance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					
Period of Performance February 15, 2011 through February 14, 2012					

(b)(4)

Year Four
WHS/OFOI Annual Maintenqance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					
Period of Performance February 15, 2012 through February 14, 2013					

(b)(4)

This price quote is valid through February 14, 2008. Should you have any questions I am available via e-mail at wjewell@ains-inc.com or phone at (301) 670-2301

Warm Regards,

Wayne R. Jewell

Wayne R. Jewell
AINS Inc. – Vice President of Business Solutions

Independent Government Estimate
(Price Basis)

Control Number: 08WH612-008

This IGE is based on market research performed for the following proprietary FOIAXpress annual Maintenance this is an annual renewal and would like Base with 4 option years:

1. AINS Inc Base year:

Description	Qty	Unit Price	Total Price
Additional license requirement for FOIAXpress	9	(b)(4)	(b)(4)
Annual maintenance for additional 9 FOIAXpress licenses	9		
Renewal maintenance for existing 9 FOIAXpress licenses	9		
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

2. AINS Inc year one:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

3. AINS Inc year two:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

4. AINS Inc year three:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

5. AINS Inc year four:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

Based on the above market research the estimated value of this procurement for the base year option is (b)(4) with optional renewal maintenance not to exceed (b)(4) (Base year includes the cost of 9 additional licenses with annual maintenance and the renewal of 9 existing FOIAXpress licenses and 78 existing RedactXpress).

Price is based on survey of market using AINS .

Item Descri tion	Basis	Source	Price
1. Software (detailed above)	Price	AI S Inc base year	(b)(4)
2. Software (detailed above)	Price	AI S Inc year one	
3. Software (detailed above)	Price	AI S Inc year two	
4. Software (detailed above)	Price	AINS Inc year three	
5. Software (detailed above)	Price	AINS Inc year four	

Prepared by: Printed Name, Organization

(b)(6)

Signature: Date: 12-4-2007